



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, April 14, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

- | |
|--|
| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **HEARING NOTICE** re: Notice of Intention to Sell Surplus Property, as Outlined in RCW 36.34.020-.090; Hearing to be held April 28, 2025 at 10:30 a.m.; 1820 Jefferson Street, Port Townsend, WA 98368, Commissioners' Chambers (HYBRID)

2. **RESOLUTION** re: In the Matter of Finding and Determination to Declare Certain Personal Property as Surplus, Authorized Disposal, and Remove from the Annual Inventory of the Capitalized Fixed Assets

3. **RESOLUTION** re: In the Matter of Allowing the Jefferson County Intellectual/Developmental Disabilities Advisory board to Provide a Modest Stipend for Qualifying Appointed Board Members as authorized by RCW 43.03.220 and Adopting Updated bylaws

4. **AGREEMENT** re: Psychological Evaluations and Sex Offender Treatment; In the Amount not to Exceed \$16,415; Jefferson County Juvenile Family and Court Services; Joseph Jensen, PhD

5. **AGREEMENT** re: GPS Monitoring System VCheck24; In the Amount of an as needed of \$1.95 per day per client; Jefferson County Juvenile Family and Court Services; Ascentic Holdings LLC (VCheck24)

6. **AGREEMENT** re: Road Repair of the Upper Hoh Road; In the Amount of \$623,000; Public Works; Washington Department of Commerce

7. **AGREEMENT, Amendment No. 1** re: Jefferson County Fairgrounds; Grant funded; Central Services; Jefferson County Fair Association

8. **AGREEMENT, Amendment No. 1** re: Piggyback for pathology services agreement; Per-service rate; Jefferson County Coroner's Office; Kitsap County

9. **AGREEMENT, Amendment No. 2** re: Little Quilcene River Bridge Replacement; Additional Amount of \$5,870, for a Total Amount of \$535,138; Public Works; Sargent Engineers, Inc.

10. **AGREEMENT, Amendment No. 2** re: SR19 Rhody Drive Ped-Bike Improvements – South Segment, Project No. 1802095, WSDOT Project No TAP-0019(008); Additional Amount of \$141,300 for a Total Amount of \$401,300; Public Works; Washington State Department of Transportation

11. **ADVISORY BOARD APPOINTMENTS (9)** re: Housing Task Force (HTF); Behavioral Health Administrative Service Organization or a Managed Care Organization; Ajay Mohan; A By and For Organization within Local Government Jurisdiction; Cameron Jones; Emergency Shelter Operators and Permanent Supportive Housing Providers and Operators; Viola Ware; Domestic Violence/Sexual Assault Shelter and Housing Providers; Cheryl Weinstein; Homeless Outreach Providers; Julia Cochrane; Rental Subsidy administrators; Sarah Martinez; Planning

Staff/Commission members City and County; Adrian Smith; Affordable Housing Developer; Kellen Lynch



12. **APPROVAL OF SUPERIOR COURT JURY FEES:** Dated April 9, 2025 totaling \$6,849.70



13. **APPROVAL OF MINUTES:** Regular Meeting Minutes of April 7, 2025



14. **APPROVAL OF PAYROLL WARRANTS:** Dated April 4, 2025 and totaling \$181,908.22



REGULAR AGENDA:

No set time **PROCLAMATION** re: Proclaiming the of April 13-19, 2025 as Public Safety Telecommunicators Week

Bret Black, Fire Chief
Thomas Olson, Police Chief

No set time **COMMISSIONERS BRIEFING SESSION**

No set time **UPDATE** re: Marine Resources Committee (MRC) Annual Report

Katie Kowal, MRC Coordinator
Betsy Carlson, MRC Chair
Bryan DeCaterina, MRC Member

10:30 a.m. - 12:00 p.m. **EXECUTIVE SESSION** with Human Resources Director and Human Resources Analyst; to evaluate the qualifications of an applicant for public employment. No discussion of salaries, wages, and other conditions of employment to be generally applied within the county; and, no final action on the hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, exemption as outlined in the Open Public Meetings Act, RCW 42.30.110(1)(g)

No set time **RECESS**

1:30 p.m. **AFTERNOON SESSION**

1:30 to 1:40 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney, and Civil DPA re: Actual Litigation; Exemptions as outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

1:40 to 2:25 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney, Civil DPA, Department of Community Development Director re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION

No set time **ADDITIONAL DISCUSSION ITEMS**

- Legislative update

No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE
--

The Week of April 14, 2025
--

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, April 14, 2025

9:00 a.m. BOCC Meeting – Board

Tuesday, April 15, 2025

10:00 a.m. Shelter Operation Check-in – Greg

11:15 a.m. Shelter Coalition Meeting – Greg

1:00 p.m. Pre-Application Conference for the Port of Port Townsend and the Timber Cooperative - Heidi

1:30 p.m. Jefferson Transit Authority Board Meeting – Board

3:30 p.m. Quilcene and Brinnon Coalition Meeting - Greg

Wednesday, April 16, 2025

6:30 a.m. Tax Blues Breakfast – Board

8:30 a.m. Budget Meeting – Board

10:30 a.m. East Jefferson Fire Rescue – Wildfire Ready Neighbors Campaign Launch – Heidi, Heather

1:00 p.m. Hood Canal Coordinating Council Board of Directors Meeting - Greg

3:00 p.m. Washington State Association of Counties Legislative Steering Committee Roundtable - Heidi

Thursday, April 17, 2025

8:00 a.m. Washington State Association of Counties Legislative Steering Committee Meeting – Heidi

9:00 a.m. Legislative Steering Committee Meeting - Heidi

2:30 p.m. Board of Health Meeting – Board

6:00 p.m. Community Conversation - Greg

Friday, April 18, 2025

9:00 a.m. Salish Behavioral Health Administrative Services Organization Exec. Board Meeting – Heather

12:30 p.m. KPTZ - Greg

6:00 p.m. Quilcene Folk School – Greg

12:00 p.m. Community Coordinated Response Meeting - Heidi

Agenda: April 14, 2025

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request