

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners

FROM: Carolyn Gallaway, Clerk of the Board

DATE: December 12, 2022

SUBJECT: **DELEGATION OF SIGNATURE AUTHORITY** re: Authorize the County Administrator to Execute an Annual Subscription for Virtual Meeting Platform; 2023 cost \$6,838.28; ZOOM Video Communications, Inc.

STATEMENT OF ISSUE:

Jefferson County uses the ZOOM virtual meeting platform to conduct their virtual meetings. To expedite the process, it is requested that the County Administrator be authorized to approve annual subscriptions on behalf of the County with Zoom Video Communications, Inc.

FISCAL IMPACT:

In the amount of \$6,838.28

RECOMMENDATION:

Approve the delegation of signature authority to the County Administrator to execute annual subscriptions with Zoom Video Communications, Inc.

REVIEWED BY:


Mark McCauley, County Administrator

12/8/22
Date



Order Form Number: Q1861851

Zoom Video Communications Inc. ("Zoom")

55 Almaden Boulevard, 6th Floor

San Jose, CA 95113

Email: dulce.valenza@zoom.us

Tax Preview

Billed To

Contact Name: Carolyn Galloway

Address: PO Box 1220, Port Townsend, Washington 98368, United States

Email Address: carolyn@co.jefferson.wa.us

Phone: (+1) 360-385-9122

Sold To

Contact Name: Carolyn Galloway

Address: PO Box 1220, Port Townsend, Washington 98368, United States

Email Address: carolyn@co.jefferson.wa.us

Phone: (+1) 360-385-9122

Paid Period Start Date: January 20, 2023

Currency: USD

Payment Term: Net 30

Tax estimates based on Washington 98368, United States and generated on 2022-12-01.

The following tables are estimates and are subject to change.

Tax Summary

Charge Description	Sub Total	Estimated Taxes & Fees	Total
Webinar 500 Annual Quantity : 3.0 Effective Price : \$ 690.00	\$ 2,070.00	\$ 188.37	\$ 2,258.37
Zoom One Business Annual Quantity : 21.0 Effective Price : \$ 199.90	\$ 4,197.90	\$ 382.01	\$ 4,579.91

Tax Summary Totals

Sub Total :	\$ 6,267.90
Estimated Total (including taxes & fees) :	\$ 6,838.28

Tax Details				
Charge Name	Tax Name	Jurisdiction	Total Charge Amount	Estimated Taxes & Fees
Webinar 500 Annual	Sales Tax	State	\$ 2,070.00	\$ 134.55
Webinar 500 Annual	Sales Tax	City	\$ 2,070.00	\$ 53.82
Zoom One Business Annual	Sales Tax	State	\$ 4,197.90	\$ 272.86
Zoom One Business Annual	Sales Tax	City	\$ 4,197.90	\$ 109.15