



DRAFT

MINUTES

Regular Meeting – January 23, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner Heidi Eisenhour participated in the meeting. Chair Brotherton called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Chair Brotherton called for public comments, and three comments were received. The Commissioners addressed the comments and had a discussion regarding flood plain notices to the public. Department of Community Development Director Brent Butler and Public Health Digital Communications Specialist Bonnie Obremski were also present to address some of the comments.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Dean moved to approve the items on the Consent Agenda as presented. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

1. **AGREEMENT** re: Provide Transitional Supportive Housing Assistance; In the Amount of \$38,80.08; Jefferson County Public Health; Discovery Behavioral Healthcare
2. **AGREEMENT** re: Advocacy Services at the Recovery Café; In the Amount of \$189,298; Jefferson County Public Health; Dove House Advocacy Services
3. **AGREEMENT** re: Partnering for Vaccine Equity; September 1, 2022 - July 31, 2023, In the Amount of \$150,000; Jefferson County Public Health; National Association for County and City Health Officials (NACCHO)
4. **AGREEMENT, Amendment No. 1** re: Breast, Cervical and Colon Health Program Services; In the Amount of \$1,400; Jefferson County Public Health; Public Health of Seattle King County
5. **AGREEMENT, Amendment No. 10** re: Consolidated Contracts, Additional Amount of \$205,027 for a Total of \$4,330,576; Jefferson County Public Health; Washington State Department of Health
6. **AGREEMENT** re: Functional Family Therapy; In the Amount to \$20,000; Jefferson County Juvenile Services; Mark Farley, Options Counseling
7. **MEMORANDUM OF AGREEMENT** re: Corrections Officer Hiring Incentive for Employee Darryl Elmore; In the Amount of \$15,000; Jefferson County Human Resources; Fraternal Order of Police, Jefferson County Sheriff's Office Uniformed Support Services (JCSOUSS)
8. **REQUEST FOR APPROVAL** re: Superior Court Jury Fees Voucher; In the Amount of \$5,230.70
9. **Payment of Jefferson County Vouchers/Warrants** Dated December 29, 2022 Totaling \$1,099,246.18 and Dated December, 29, 2022 Totaling \$1,100,107.64 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)

COMMISSIONERS' BRIEFING SESSION: Commissioner Eisenhour briefed the Board on the grand opening of The Nest that she attended.

CLOSED SESSION: A Closed Session was scheduled from 9:45 a.m. to 10:45 a.m. Chair Brotherton announced that the Closed Session will be held from 9:45 a.m. to 10:45 a.m. with the County Administrator, Human Resources Director and Finance Manager to Discuss Collective Bargaining, Professional Negotiations, or Grievance or Mediation Proceedings, or to Review the Proposals Made in Negotiations or Proceedings While in Progress, not subject to the Open Public Meetings Act under exemption RCW 42.30.140(4)(b). The Board concluded the Closed Session and resumed the regular meeting at 10:45 a.m.

The meeting was recessed at 10:46 a.m. and reconvened at 10:54 a.m. with all three Commissioners present.

DISCUSSION re: Sole Source Emergency Contract: Commissioner Eisenhour explained that the Marine Resources Committee formed a Derelict Vessel subcommittee to address derelict vessels in the region. They identified problem vessels and how best to remove them, and which funding could be applied to which issue. The vessel in question today was located under the Indian Island bridge and weathered by the last King Tide. It was in danger of hitting the uprights to the bridge, or become marine debris.

Commissioner Eisenhour stated she reached out to the Washington State Department of Natural Resources Derelict Vessel Removal Program, and asked about what steps Jefferson County can take regarding emergency possession of the vessel and reimbursement for salvaging costs. With the help of Vessel Assist and various agencies, the boat was removed last week. She thanked Roger Slate and the crew of Vessel Assist and Star Marine in Port Townsend.

County Administrator Mark McCauley and Chief Civil Deputy Prosecuting Attorney Philip Hunsucker were present to explain the emergency declaration and review the proposed motions. Commissioner Dean started to make a motion, but then retracted her motion. Commissioner Eisenhour moved that Jefferson county declare the abandoned vessel WN7877 NE an emergency because it meets the criteria for temporary possession described under RCW 79.100.040(3), and make this emergency declaration effective January 14, 2023. Commissioner Dean seconded the motion. Chair Brotherton called for public comments, and none were received. He called for a vote on the motion. The motion carried by a unanimous vote. During the afternoon session, the Commissioners approved a resolution on the issue.

Commissioner Eisenhour moved to authorize the County Administrator prepare and sign/execute a sole source contract with TowBoat US/Marine Assist of Port Hadlock, Inc., which will include ratification of expenses incurred prior to the execution of said contract. Commissioner Dean seconded the motion and asked approximately how much will it cost for this project? Commissioner Eisenhour stated it will cost around \$30,000, and will be reimbursed. Chair Brotherton called for public comments, and none were received. He called for a vote on the motion. The motion carried by a unanimous vote.

COMMISSIONERS' BRIEFING SESSION - Continued: Commissioner Dean and Commissioner Eisenhour discussed recent meetings they attended, miscellaneous topics and reviewed upcoming meetings.

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The meeting was recessed at 11:30 a.m. and reconvened at 12:01 p.m. with all three Commissioners present.

WORKSHOP re: Quarterly Meeting with Elected Officials and Department

Directors: The following Elected Officials and Department Directors were present: County Administrator Mark McCauley, Prosecutor James Kennedy, Human Resources Director Sarah Melancon, Central Services Director Chris Goy, Treasurer Stacie Prada, Clerk Amanda Hamilton, Assessor Jeff Chapman, Juvenile Services Director Shannon Burns, Auditor Brenda Huntingford, Department of Community Development Director Brent Butler, Chief Civil Deputy Prosecuting Attorney Philip Hunsucker, District Court Judge Mindy Walker, Public Health Deputy Chief Veronica Shaw, Public Works Director Monte Reinders, Finance Manager Judy Shepherd, Sheriff Joe Nole, and all three Commissioners. They discussed the following items:

- Legislative Priority Bills
 - HB1241 addressing Harassment of Elections Officials
 - HB1272 Consistency in Standards for Voter Pamphlets
 - Address the WSP Toxicology Lab Backlog
 - HB/SB Number-Study Statewide Forensic Pathologist Shortage
 - HB1419 Modernize the Process of Registered Warrants
 - SB5392 Reinstating Overpayment Refund Threshold
 - HB1205 Better Alignment of Duties in the Dependency Cases
 - Other bills were also discussed.
 - HB1492 Blake, SB5352, SB1363, SB5361 Retention, HB1432 Juvenile Justice
 - HB1022, SB5440
- Discussion re: Quarterly Elected/Department Directors Meeting and County Coordination Meeting frequency. The Quarterly Elected/Department Directors Meeting will no longer be held. In its place will be the County Coordination meeting with all three Commissioners, Elected Officials and Department Directors.
- Quick hits from County Coordination Meeting of Friday, January 20, 2023
Community Outreach meetings were discussed. Tentative dates: June 1 – Port Ludlow, June 8 – Port Townsend, July 19 – Chimacum, August 18 – Gardiner, September 8 – Brinnon, September 14 – Quilcene, October 6 – West End. Other topics from the County Coordination meeting were discussed
- Roundtable

The meeting was recessed at 11:30 a.m. and reconvened at 12:01 p.m. with all three Commissioners present.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Review of items to discuss
- **ADDITIONAL BUSINESS: Emergency Declaration - Continued:** Chief Civil Deputy Prosecuting Attorney Philip Hunsucker prepared a Resolution regarding Emergency Declaration for Vessel WN7877 NE. After review of the resolution, Commissioner Eisenhower

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moved to approve **RESOLUTION NO. 01-23** re: In the Matter of Declaring an Emergency for Vessel WN7877 NE, because it Meets the Criteria for Temporary Possession Described under RCW 79.100.040(3). Commissioner Dean seconded the motion. Chair Brotherton called for public comments, and none were received. He called for a vote on the motion. The motion carried by a unanimous vote.

- Washington Coast Restoration and Resiliency Initiative (WCRRI); Two letters of support: Commissioner Brotherton shared the two proposed letters with the Board. After discussion, Commissioner Eisenhour moved to sign-on to the two letters of support for the WCRRI, and send to the budget leaders in the state legislature. Commissioner Dean seconded the motion. Chair Brotherton called for public comments, and none were received. He called for a vote on the motion. The motion carried by a unanimous vote.
- Boards and Committees Vacancies
- Discussion re: Rescinding Resolution No. 49-22 re: 13th Temporary County Policy Based on Emergency Response to the COVID-19 Pandemic: The Commissioners discussed potentially rescinding the resolution. They are awaiting an upcoming BOCC meeting with the Public Health Officer to make their decision. Chair Brotherton called for public comments on this discussion, and one comment was received.
- BOCC Briefing Session – Continued, and miscellaneous topics
- Calendar Coordination
- Legislative Update

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 2:58 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member