



DRAFT

MINUTES

Jefferson County Board of County Commissioners

Regular Meeting – June 6, 2025, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Heidi Eisenhour, Commissioner Greg Brotherton and Commissioner Heather Dudley-Nollette participated in the meeting. Chair Eisenhour called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Chair Eisenhour called for public comments, and six comments were received. The Commissioners addressed the comments. Development Code Administrator Greg Ballard was present to address some of the comments made regarding the Department of Community Development.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: DCD and Public Works staff were present to comment on Consent Agenda items. After discussion, Commissioner Dudley-Nollette moved to approve the Consent Agenda as presented. Commissioner Brotherton seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE** re: Mason County PUD No. 1, Telecommunications Franchise Agreement; Hearing scheduled for July 7, 2025 at 11:00 a.m. in the Commissioners' Chambers, 1820 Jefferson St. Port Townsend, WA 98368 (HYBRID)
2. **RESOLUTION NO. 32-0609-25R** re: Creating a County project designated as Paradise Bay Road Overlay, M.P. 3.74 to M.P. 6.00
3. **AGREEMENT** re: Paradise Bay Road Overlay, M.P. 3.74 to M.P. 6.00; In the amount of \$1,291,500; Public Works; County Road Administration Board (CRAB)
4. **AGREEMENT** re: Online sign language interpreters; no fee; Public Health; Washington State Department of Enterprise Services; and **APPROVAL OF MOTION** re: Delegate contracting signing authority to Public Health Deputy Director Veronica Shaw
5. **AGREEMENT, Amendment No. 4** re: Rocky Brook Powerlines Reach; Additional amount of \$19,999 for a total of \$492,386; Public Health; Natural Systems Design (NSD)
6. **APPROVAL** re: Final Short Plat Approval for Casal Short Plat, SUB2024-00015
7. **APPROVAL OF MINUTES:** Regular Meeting Minutes of June 2, 2025
8. **APPROVAL OF SUPERIOR COURT JURY FEE VOUCHER:** Dated May 19, 2025 and totaling \$4,172
9. **APPROVAL OF PAYROLL WARRANTS:** Dated June 5, 2025 and totaling \$2,704,346.57 and \$911.98

COMMISSIONERS' BRIEFING SESSION: The Commissioners discussed recent meetings they attended, miscellaneous topics, and reviewed their meeting schedules. Commissioner Dudley-Nollette requested that the County's climate action goals be redistributed to departments to check on their progress

HEARING re: Budget Appropriation 2025-02; Various County Departments: County Administrator Mark McCauley and Finance Manager Judy Shepherd were present for the hearing. Director Shepherd explained that there were plans to only have three budget appropriations in 2025, but next year, they will be going back to four. She reviewed the appropriation requests provided in the packet. After discussion, Chair Eisenhower opened the floor to allow for public testimony. Hearing no testimony, she closed the public hearing. After a brief deliberation, Commissioner Brotherton moved to approve **RESOLUTION NO. 33-0609-25R** re: Approving the 2025-02 Budget Appropriations for various County departments, as presented today. Commissioner Dudley-Nollette seconded the motion which carried by a unanimous vote.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners and County Administrator continued discussing recent meetings they attended.

The meeting was recessed at 11:38 a.m. and reconvened at 1:30 p.m. with all three Commissioners present.

EXECUTIVE SESSION: An Executive Session was scheduled from 1:30 p.m. to 2:00 p.m. Chair Eisenhower announced that the Executive Session will be held from 1:30 p.m. to 2:00 p.m. regarding Attorney-Client Privilege, Potential Litigation under exemption RCW 42.30.110(1)(i) as outlined in the Open Public Meetings Act. Staff present: County Administrator, Chief Civil Deputy Prosecuting Attorney (DPA), Civil DPA, and Department of Community Development Director. The Board concluded the Executive Session and resumed the regular meeting at 2:00 p.m. There was no proposed action, and therefore no public comment taken on this topic.

ADDITIONAL BUSINESS: Letter re: Support of National Parks and Public Lands: Commissioner Dudley-Nollette shared her screen and read aloud a proposed digital letter titled: Locally elected officials, Chambers of Commerce, businesses and gateway community leaders urge protection of national parks and other public lands. If approved, the letter would be sent to Secretary Burgum, and copied to Governor Bob Ferguson.

Chair Eisenhower passed Chairing duties to Commissioner Brotherton while she addressed technical issues. After the letter was reviewed, Commissioner Eisenhower moved to sign onto the letter, as described, in support of our national parks and public lands. Commissioner Dudley-Nollette seconded the motion. Chair Eisenhower resumed Chairing duties and opened the floor to allow for public comments, and one comment was received. After a brief discussion, Chair Eisenhower called for a vote on the motion. The motion carried by a unanimous vote.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Jamestown S'Klallam tribe; Point Whitney boat launch
- Lodging tax committees; miscellaneous

ADDITIONAL BUSINESS: Board and Committee Update: Commissioner Brotherton moved to appoint Commissioner Dudley-Nollette to be the Commissioner serving on Lodging Tax Advisory Committee (LTAC) for Jefferson County. Chair Eisenhower seconded the motion. She called for public comments, and one comment was received. Chair Eisenhower called for a vote on the motion. The motion carried by a unanimous vote.

The meeting was recessed at 2:41 p.m. and reconvened at 3:00 p.m. with all three Commissioners present.

BRIEFING re: Legislative update: Strategies 360 Lobbyist Stephanie Wright was present to review the legislative update. She noted that the 2024 legislative session was marked by unusual dynamics, including a historic number of new lawmakers, a challenging budget shortfall, and the transition to a new governor who was hesitant to support new revenue, which ultimately resulted in limited fiscal gains and missed opportunities for capital and transportation projects. Despite budgetary constraints, several key policies advanced, such as rent control, the striking workers bill, and extended producer responsibility for recycling, while hoped-for measures like the 3% property tax cap lift and major transportation investments failed to pass. It was noted that there is a need for bipartisan collaboration moving forward, particularly on land-use and housing flexibility for rural counties, and they discussed strategic legislative planning for the upcoming year.

LODGING TAX ADVISORY COMMITTEE (LTAC) APPOINTMENTS: The Commissioners interviewed the following LTAC applicants: Diane Smeland, Amy Neil, Kevin Wooley, and Dan Ventura. Applicant Tara McCauley was not present. After deliberations, Commissioner Brotherton moved to appoint the LTAC slate of members as follows:

Position 2 – Collector – 2-year term – Amy Neil
Position 3 – Utilizer – 2-year term – Kevin Wooley
Position 4 – Collector – 3-year term – Dan Ventura
Position 5 – Utilizer – 3-year term – Tara McCauley

Chair Eisenhower seconded the motion. Clerk Gallaway noted that Position 1 is for a Commissioner. Chair Eisenhower called for public comments on the motion, and two comments were received. After further discussion, Chair Eisenhower called for a vote on the motion. The motion carried by a unanimous vote.

NOTICE OF ADJOURNMENT: Chair Eisenhower adjourned the meeting at 4:30 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Heidi Eisenhower, Chair

ATTEST:

Greg Brotherton, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heather Dudley-Nollette, Member