



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, June 17, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

- 9:00 a.m. **CALL TO ORDER** KD called to order, GB and HE present. Discussion to Emergency Shelter moved to 1:30 p.m., following by Dosewallips and Rocky Brook final design, followed by the Presentation re: Salmon Sustainability.
- 9:01 a.m. **PUBLIC COMMENT PERIOD** – ALL TOPICS

[09:02:09 AM \(00:01:40\)](#) Comment
[09:04:26 AM \(00:03:58\)](#) Comment
[09:07:46 AM \(00:07:18\)](#) Comment
[09:11:31 AM \(00:11:02\)](#) Comment
[09:13:38 AM \(00:13:09\)](#) Comment
[09:14:50 AM \(00:14:21\)](#) Response to comments

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT** re: Update and Maintain the Informational Disability Website; In the Amount of \$4,950; Public Health; Cold Pizza/Creative LLC
 
2. **AGREEMENT, Change Order No. 1** re: Center Road 2R Overlay Project No. 1802096, County Road No. 931507, CRAB R.A.P. Project No. 1622-01; Additional Amount of \$58,983.23 for a total of \$1,171,566.88; Public Works; Lakeside Industries
 
3. **APPROVAL OF MINUTES:** Regular Meeting Minutes of June 10, 2024 and Special Meeting Minutes of June 13, 2024 (Behavioral Health Consortium)
   
4. **APPROVAL OF ACCOUNTS PAYABLE WARRANT:** Dated June 17, 2024 Totaling \$2,831,705.90
 

[09:30:04 AM \(00:29:36\)](#) HE moved to approve the Consent Agenda as presented. GB seconded the motion, unanimous.

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION:** The Commissioners discussed recent meetings they attended, miscellaneous topics, and reviewed upcoming meetings.

[10:12:00 AM \(01:11:31\)](#) Recess
[10:17:01 AM \(01:11:57\)](#) Reconvene

10:15 a.m. **UPDATE** re: Washington State Department of Natural Resources (DNR) 1st Quarter County Income Report and **PUBLIC COMMENT**  

David Hurn, DNR Olympic Region Management Forester
Jeff Chapman, Jefferson County Assessor
Stacie Prada, Jefferson County Treasurer

David Hurn, Brian Turner and Renee present. DH provided a review of the 1st Quarter DNR report, and revenues came in higher than expected. DNR staff answered questions posed by the Board. Renee provided an update on current acquisitions and grants.

COMMISSIONERS BRIEFING SESSION: The Commissioners reviewed upcoming meetings.

10:45 a.m. **HEARING** re: New Burn Regulation Adopting a Fire Danger Risk and Restriction Model  

Phil Cecere, Building Official Fire Marshal
Brian Tracer, Deputy Fire Marshal

KD opened the hearing. Phil Cecere, Brian Tracer, Philip Hunsucker and Melissa Pleimann present. PC provided presentation. He explained that the purpose of this proposed regulation of open burning, bonfires, and recreational fires is to protect people and property, especially when fire danger is high. The Board held two workshops on this topic on April 1, and May 6, 2024. The draft ordinance is a result of efforts that began in 2022 to enhance and formalize burn regulations and restrictions. PC reviewed draft ordinance key points which included:

- No change to fireworks language; pathway for public display is unaffected
- Establishes new JCC Chapter 8.72 re: regulations for outdoor burning, bonfires and recreational fires in unincorporated Jeffco
- Establishes new graduated fire danger risk levels and corresponding restrictions
- Recurring annual moderate restriction July 1-Sept 30
- Enables authority of the Fire Marshal to set or alter danger levels and restrictions with consultation with Fire Chief's Association and BOCC notification
- Enhanced definitions to aid in public education and transparency
- Establishes an enforcement and penalties section to aid in violation mitigation with an emphasis on education and awareness
- Provides a publication requirement to establish current danger and restrictions levels
- Establishes an appeal process through hearing examiner for ongoing violations

Staff answered questions posed by the Board. GB noticed a scrivener error 8.72.010 (1) at a "to" before "protect." MP explained additional edits made to draft version since publication. For enforcement, the Fire Marshal will be first point of contact, or their designee which will be Deputy Fire Marshal Brian Tracer and Sheriff deputies. PC reviewed the 5 risk levels of increasing severity. The ordinance would enact a "Moderate Risk Level" as of July 1, 2024 every year. GB inquired about fire cap kilns and staff answered questions.

Hearing Testimony: Chair Dean opened the floor to allow for public testimony. The following individuals provided testimony:

11:20:03 AM (02:15:00) Shellie Yarnell, 51 Morgan Lane, Brinnon

11:22:15 AM (02:17:11) PC responded to testimony received.

11:27:17 AM (02:22:13) Tom Thiersch, Unincorporated Jefferson County

11:32:16 AM (02:27:12) Staff incorporated edits to the draft ordinance. BOCC deliberated

[11:38:47 AM \(02:33:43\)](#) Chair Dean closed the hearing. HE moved to adopt **ORDINANCE NO. 04-0617-24** re: Repealing and Replacing Resolution No. 42-05 and Establishing Updated Regulations for Outdoor Burning, Bonfires and Recreational Fires in Unincorporated Jefferson County, with the corrections to scrivener errors as outlined today. GB seconded the motion. Unanimous.

COMMISSIONERS BRIEFING SESSION: There will be a quorum for an upcoming Board of Health meeting, as two Commissioners will be attending.

RECESS

[11:41:44 AM \(02:36:40\)](#) Recess
[01:30:41 PM \(02:37:04\)](#) Reconvene

AFTERNOON SESSION

1:30 p.m. **DISCUSSION and POTENTIAL ACTION** re: Emergency Shelter: Contracts for Leasing the American Legion Shelter and **PUBLIC COMMENT PERIOD**
 

Philip Hunsucker, Chief Civil Deputy Prosecuting Attorney

GB – need lease, MOU and guest rules fully signed prior to a CAM meeting with the City of PT. Legion has its general membership meeting to also review, would like a signed lease for them to consider. They are working with Bayside on lowering their contract amount for management of the Emergency Shelter. He reviewed funding capacity, and noted additional funds would be needed to make this happen.

[01:58:40 PM \(03:05:02\)](#) Chair Dean opened the floor to allow for public comments.
[01:59:08 PM \(03:05:30\)](#) Comment
[02:01:36 PM \(03:07:59\)](#) Comment
[02:04:17 PM \(03:10:39\)](#) Comment
[02:07:06 PM \(03:13:29\)](#) Comment
[02:08:56 PM \(03:15:18\)](#) Response to comments
[02:09:05 PM \(03:15:27\)](#) Continued discussion regarding the lease, MOU and guest rules.

[02:13:57 PM \(03:20:19\)](#) Commissioner Brotherton moved that the BOCC sign the lease and appendixes as amended here today, including the guest rules for presentation to the American Legion and Bayside Housing, inclusive of the MOU. Commissioner Eisenhower seconded the motion. KD noted that she supports this good work, and is grateful to Bayside Housing for stepping up, but she has fear that future funds may need to be taken from other projects, potentially down the road. She called for a vote on the motion. The motion carried by a unanimous vote. PH will work with staff to get finalized documents ready for signature.

No set time **WORKSHOP and POTENTIAL ACTION** re: Applications for Grant Assistance to the Recreation and Conservation Office for the Dosewallips Powerlines Final Design and Rocky Brook Final Design Projects, and related Authorizing Resolution    

Tami Pokorny, Natural Resources Program Coordinator

TP reviewed proposed projects for spawning and rearing by adding engineered log jams to split flows and create other benefits. Tim Abbe of Natural Systems Design (NSD) present. KD noted that the HCCC participated in scoring and ranking of project

[02:29:39 PM \(03:36:02\)](#) GB moved to approve **RESOLUTION NO. 33-0617-24R** re: Authorizing Person(s) to Act as the Authorized Representative/Agent on Behalf of Jefferson County and to Legally Bind Jefferson County with Respect to the Dosewallips Powerlines Final Design and Rocky Brook Final Design, Projects #24-1095 and #24-1096. HE seconded the motion. Unanimous.

~~1:30 p.m.~~ **PRESENTATION** re: Salmon Sustainability and Coast Salmon Partnership's Roles and Priorities  

Tami Pokorny, Natural Resources Program Coordinator
Mara Zimmerman, Executive Director Coast Salmon Partnership

Mara provided presentation on what is the CSP, how it was formed, their goal is to facilitate collaborative decision making in support of salmon restoration and sustainability on the Washington Coast. She also reviewed the Washington Coast Sustainable Salmon Plan which includes: Educate and conduct outreach, protect and restore habitat, support hatchery and harvest practices that are consistency with wild salmon sustainability, use economic tools, and improving regulatory effectiveness.

No set time **ADDITIONAL DISCUSSION ITEMS**

- [Housing; grant opportunities](#)
- [Public Works update](#)
- [Closing remarks](#)

ADJOURNMENT 3:32

COMMISSIONERS MEETING SCHEDULE The Week of June 17, 2024
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, June 17, 2024

9:00 a.m.	BOCC Meeting – (Hybrid) Board
12:00 p.m.	Washington State Association of Counties – (Virtual) Heidi
4:00 p.m.	Fairgrounds Customer Assistance Meeting – (Virtual) Kate
4:30 p.m.	North Hood Canal Chamber of Commerce – (Virtual) Greg
6:00 p.m.	Healthier Together Task Force – (Hybrid) Greg
6:00 p.m.	Dabob Exp. Public Meeting - Heidi

Tuesday, June 18, 2024

9:00 a.m.	Future Scenarios Workshop - Kate
1:30 p.m.	Jefferson Transit Authority Board Meeting – (Virtual) Heidi
5:00 p.m.	Jefferson Community Foundation Board Meeting – Heidi

Wednesday, June 19, 2024

HOLIDAY

- 10:30 a.m. Short Term Rentals Update - Kate
6:30 p.m. Municipal Research and Services Center Board Dinner - Kate

Thursday, June 20, 2024

- 8:30 a.m. Food Security Summit – Heidi
10:00 a.m. Bio-Char Discussion - Greg
2:30 p.m. Board of Health Meeting – (Hybrid) Board

Friday, June 21, 2024

- 9:00 a.m. Salish Behavioral Health Administrative Services Organization – (Hybrid) Heidi
12:30 p.m. KPTZ - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request