



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – November 7, 2022

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA

This is a Hybrid meeting: Virtual and In-Person Attendance

Kate Dean, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |
| <ul style="list-style-type: none">• In-Person: You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

9:00 a.m. **CALL TO ORDER** - Additional Item to be addressed: Emergency Declaration  

9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS:** *Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.*

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting. To view comments/correspondence received thus far, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: Setting 2023 Ad Valorem Tax Levies; Hearing Scheduled for Monday, November 21, 2022 at 10:30 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA
 
 2. **HEARING NOTICE** re: Proposed 2023-2028 Six-Year Transportation Improvement Program (TIP); Hearing Scheduled for Monday, November 21, 2022 at 11:00 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA
 
 3. **RESOLUTION NO. _____** re: In the Matter of Closure of a Segment of Undie Road, County Road No. 150009; Jefferson County Public Works
 
 4. **AGREEMENT, Supplement No. 4** re: Final Design for Port Hadlock Sewer Project; No Change in Dollar Amount, Time Extension Only; Jefferson County Public Works; Tetra Tech
 
 5. **AGREEMENT, Change Order No. 4** re: JUMP! Project, All-Inclusive Playground at HJ Carroll Park; Additional Amount of \$711.14 for a Total Project Amount of \$770,836.41; Jefferson County Public Works; Interwest Construction, Inc.
 
 6. **AGREEMENT, Amendment No. 8** re: 2022-2024 Consolidated Contracts; Decreased Amount of \$9,413 for a Total of \$4,113,924; Jefferson County Public Health Services; Washington State Department of Health (DoH)
 
 7. **AGREEMENT, Interlocal Amendment No. 4** re: Financial Support to School-Based Health Clinics at Port Townsend High School, Chimacum High School and Quilcene High School; Additional Amount of \$3,377 for a Project Total of \$70,913 and Time Extension; Jefferson County Public Health; Public Hospital District No. 2 (Jefferson Healthcare)
 
 8. **AGREEMENT, Amendment No. 6** re: Dosewallips R Powerline Acquisition Project to Develop Design of Salmon Habitat Restoration; Additional Amount of \$217,945 for a Project Total of \$589,119; Jefferson County Public Health; Washington State Recreation and Conservation Office (RCO)
 
 9. **AGREEMENT** re: Behavioral Health Consortium Coordination Management; In the Amount of \$126,000; Jefferson County Public Health; Lori Fleming
 
 10. **AGREEMENT** re: Jail Control Room Flooring Replacement; In the Amount of \$9,264.11; Jefferson County Central Services, Facilities Department; Division 9 Flooring
 
 11. **MEMORANDUM OF UNDERSTANDING (MOU), Amendment No. 1** re: First Step Family Support Center; No Dollar Amount, Exchange of Services Only; Jefferson County Public Health; First Step Family Support Center
 
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12. **MOTION** re: Approve Community Wellness Project's Request for 25% Reduction in Temporary Food Service Fees; Jefferson County Environmental Public Health
 
13. **LETTER OF SUPPORT** re: Herb Beck Marina Grant Application for Quilcene Facility; Port of Port Townsend
 
14. **ADVISORY BOARD RESIGNATION** re: Conservation Futures Citizen Oversight Committee; Open Interest-Food Security Representative, David Seabrook
 
15. **ADVISORY BOARD RESIGNATION** re: Jefferson County Marine Resources Committee (MRC); District No. 1 Alternate, Liz Hoenig
 
16. **ADVISORY BOARD APPOINTMENT** re: Public Infrastructure Fund (PIF) Board; Four (4) Year Term to Expire November 7, 2026; Citizen - District No. 2 Representative, Scott Rogers
 
17. **MINUTES** re: Regular Meeting of October 24, 2022
 
18. **Payment of Jefferson County Vouchers/Warrants** Dated October 24, 2022 Totaling \$715,947.52 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

REGULAR AGENDA:

PROCLAMATION re: Proclaiming the Week of November 7-13, 2022, Observance of Richard Wojt



Heidi Eisenhour, District No. 2 Commissioner
Mark McCauley, County Administrator

PROCLAMATION re: Proclaiming the Week of November 7-13, 2022 as Operation Greenlight



Mark McCauley, County Administrator

PROCLAMATION re: Proclaiming November 15, 2022 as America Recycles Day



Monte Reinders, Public Works Director/County Engineer

PROCLAMATION re: Proclaiming the Month of November 2022 as Family Caregiver Month



Apple Martine, Public Health Director
Anna McEnery, Developmental Disability & Behavioral Health

PRESENTATION AND POTENTIAL ACTION re: North Olympic Peninsula Procurement Technical Assistance Center (PTAC) Program Support with Clallam County and **PUBLIC COMMENT**



Kate Dean, District No. 1 Commissioner
Colleen McAleer, Clallam County Economic Development Council (EDC), Executive Director
Rebecca Miller, North Olympic Peninsula PTAC Program Manager and Counselor

PRESENTATION AND POTENTIAL ACTION re: Healthier Together Community Health and Wellness Center Planning and **PUBLIC COMMENT**



Kate Dean, District No. 1 Commissioner
Carrie Hite, Director of Parks and Recreation Strategy, City of Port Townsend

PRESENTATION re: Shoreline Management Program Update Contract Amendment & Lot of Record Implementation Support and **PUBLIC COMMENT**



Brent A. Butler, AICP, Director of Community Development
Josh D. Peters, AICP, Deputy Director, Community Development

COMMISSIONERS BRIEFING SESSION

RECESS

AFTERNOON SESSION

1:30 – 2:00 p.m. **EXECUTIVE SESSION** with County Administrator, Chief Civil Deputy Prosecuting Attorney, Department of Community Development (DCD) Director, DCD Code Compliance Coordinator, and Environmental Public Health Water Quality Manager re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

CONTINUED DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: **TOPIC OF THE EXECUTIVE SESSION**

WORKSHOP re: American Rescue Plan Act (ARPA) and **PUBLIC COMMENT**



Mark McCauley, County Administrator

3:00 p.m.

WORKSHOP re: Identification of Parcels in East Jefferson County for Inclusion in Department of Natural Resources (DNR) Carbon Phase II Project and **PUBLIC COMMENT**



Heidi Eisenhour, District No. 2 Commissioner
Csenka Favorini-Csorba, Senior Policy Advisor, DNR
Drew Rosenbalm, Assistant Region Manager- State Lands, DNR
Brian Turner, Straits District Manager, DNR

ADDITIONAL DISCUSSION ITEMS

NOTICE OF ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

Week of November 7, 2022

Monday – November 7, 2022

9:00 a.m. - 4:30 p.m.		BoCC Meeting	Hybrid
Noon	Heidi	November '22 Cold Snap Meeting	Virtual
Noon	Kate	Second Riparian Habitat Roundtable	Olympia
7:00 p.m.	Heidi	Marrowstone Island Community Association Meeting	Nordland Garden Club

Tuesday – November 8, 2022

9:00 a.m.	Heidi	Budget Discussion with Public Health Department	BoCC Chambers
10:00 a.m.	Greg	Tourism Coordinating Council Board Meeting	Virtual
10:00 a.m.	Kate	Meeting with Citizen	Port Townsend
11:00 a.m.	Kate	Meeting with Citizen	Courthouse Office
2:30 p.m.	Greg	Quilcene-Brinnon Empowered Teens Coalition Meeting	Virtual
3:00 p.m.	Board	Jefferson Transit Authority General Manager Interviews	Hybrid

Wednesday – November 9, 2022

All Day	Greg	Out of Office	
9:00 a.m.	Heidi	Trust Land Transfer Jr. Taxing District Focus Group Meeting	Virtual
2:15 p.m.	Kate	Childcare/Family Support Center Project Meeting	Virtual
4:00 p.m.	Kate	Blue Economy Workgroup	Port Townsend Vineyard

Thursday – November 10, 2022

All Day	Greg	Out of Office	
8:00 a.m.	Heidi	WSAC Encumbered Lands Priviso Workgroup	Virtual
1:00 p.m.	Heidi	Trust Land Transfer Strategy Meeting	Virtual

Friday – November 11, 2022

All Day		Courthouse Closed in Observance of Veterans Day	
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THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request