

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners

FROM: Chris Goy, Deputy County Administrator / Central Services Director

DATE: June 12, 2023

RE: Resolution – In the Matter of Determining to Declare Certain Personal Property as Surplus and Authorize Disposal

STATEMENT OF ISSUE:

The Central Services Department needs Commissioner approval to dispose of worn out, broken, and/or technically obsolete equipment.

ANALYSIS:

Not Applicable

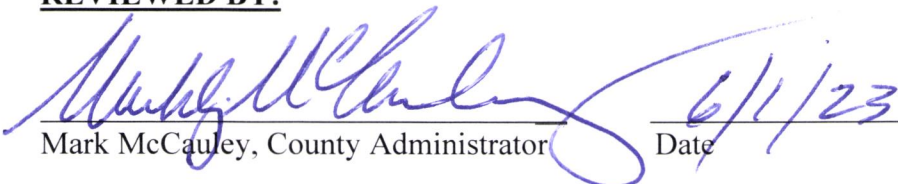
FISCAL IMPACT:

Not Applicable

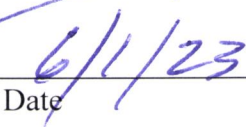
RECOMMENDATION:

Approve and sign the attached resolution authorizing disposal of worn out, broken and/or obsolete equipment.

REVIEWED BY:



Mark McCauley, County Administrator



Date

STATE OF WASHINGTON
County of Jefferson

In the Matter of Determining to Declare
Certain Personal Property as Surplus
and Authorize Disposal

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RESOLUTION NO. _____

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the property on attached Exhibit "A" to be surplus and directs the Central Services Department to dispose of such items as follows:

- A. Transfer such equipment to any other government that expresses interest
- B. Transfer such equipment to any non-profit corporation
- C. Take such equipment to a recycling center or the Transfer Station for disposal as excess

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby directs the Jefferson County Auditor to remove the equipment on the attached list from the Jefferson County Equipment Inventory.

APPROVED this ____ day of _____, 2023.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

Kate Dean, Member

ATTEST:

Heidi Eisenhour, Member

Carolyn Gallaway, CMC
Clerk of the Board

EXHIBIT "A"

BOCC Resolution

TO BE COMPLETED FOLLOWING SURPLUS DECLARATION

Asset ID#	Serial #	Description	Condition	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
3468	DZXLG92	DELL RUGGED EX 12 DMURRAY	SURPLUS	Transferred		City of Port Townsend
3588	418TSG2	DELL LAT 7214 RUGGED A NEWMAN	SURPLUS	Transferred		City of Port Townsend
3589	318TSG2	DELL LAT 7214 RUGGED SPARE	SURPLUS	Transferred		City of Port Townsend
3606	4JMWSG2	DELL LAT 7214 RUGGED J AVERY	SURPLUS	Transferred		City of Port Townsend
3607	4NMWSG2	DELL LAT 7214 RUGGED CKNIGHT	SURPLUS	Transferred		City of Port Townsend
3646	H6N4TG2	DELL LAT RUGGED EXT KYLE P	SURPLUS	Transferred		City of Port Townsend
3648	F6N4TG2	DELL LAT RUGGED EXT CHAD W	SURPLUS	Transferred		City of Port Townsend
3681	32B2TG2	DELL RUG EX12 7214 O/F SPARE	SURPLUS	Transferred		City of Port Townsend
3742	406ZPV2	DELL LAT 7490 O/F RECEPTION	SURPLUS	Transferred		WSU/Cooperative Ext