



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – November 22, 2021

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (VIRTUAL)

Kate Dean, District 1 – Chair
Heidi Eisenhour, District 2
Greg Brotherton, District 3

COVID-19 NOTICE:

NO IN-PERSON ATTENDANCE ALLOWED
(Per Jefferson County RESOLUTION No. 45-21)

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and/or Clerk of the meeting. |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and/or Clerk of the meeting. Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Agenda items are listed on our website at: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Past,” “Today,” or “Upcoming” to find this meeting and view agenda items.

MONDAY

9:00 a.m. **CALL TO ORDER**

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS
NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

9:01 a.m. PUBLIC COMMENT PERIOD - Up to 30 Minutes

This is an optional time period dedicated to listening to the public. We want to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person and each person may address the Board one time during the public comment period. Please start by stating your name and address.

Individuals may participate during the Public Comment Period using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: jeffbocc@co.jefferson.wa.us (Comments received here will be added to the correspondence log)

PUBLIC COMMENTS RECEIVED/CORRESPONDENCE LOG:

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: Setting 2022 Ad Valorem Tax Levies; Hearing Scheduled for Monday, December 6, 2021 at 11:15 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA (VIRTUAL)
2. **HEARING NOTICE** re: Interim Ordinance Setting Forth Regulations Concerning the Establishment and Processing of Applications for Temporary Homeless Facilities in Unincorporated Jefferson County; Hearing Scheduled for Monday, December 13, 2021 at 10:30 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA (VIRTUAL)
3. **AGREEMENT, Supplement No. 2** re: Final Design, Port Hadlock Sewer Project; In the Amount of \$1,472,665 as a Direct Appropriation through Department of Commerce and Change in Time for Performance; Jefferson County Public Works; Tetra Tech, Inc.
4. **AGREEMENT, Supplement No. 2** re: State Route (SR) 116 and Cedar Avenue Pedestrian/Bike Improvement Project, Project No. 1802057, County Road No. 637109; No Dollar Amount, Extension of Completion Time Only; Jefferson County Public Works; Clark Land Office, PLLC
5. **AGREEMENT** re: Olympic Discovery Trail Anderson Lake Connection; In the Amount of \$3,810,720; Jefferson County Public Works; Washington State Recreation and Conservation Office (RCO)
6. **AGREEMENT** re: Thorndyke Road M.P. 4.71 Culvert Replacement; In the Amount of \$1,659,860; Jefferson County Public Works; Washington State Recreation and Conservation Office (RCO)

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7. **AGREEMENT** re: Nurse Family Partnership (NFP) Home Visiting Services; In the Amount of \$399,480.29; Jefferson County Public Health; Washington State Department of Children, Youth and Families (DCYF)
8. **AGREEMENT** re: Support of the North Pacific Coast Marine Resources Committee (NPC MRC) and its Projects; In the Amount of \$40,000; Jefferson County Environmental Public Health; Washington Department of Fish and Wildlife (WDFW)
9. **AGREEMENT** re: Entry and Lateral Deputy and Corrections Testing for Jefferson County Sheriff's Office Hiring; In the Amount of \$1,116 for 2022, 3% increase in 2023; Jefferson County Civil Service Commission; Public Safety Testing
10. **FINAL SHORT PLAT APPROVAL re:** "McLuen Short Plat", MLA18-00039/SUB2018-00014; Located at 4932 State Route (SR) 20; Jefferson County Department of Community Development
11. **MINUTES** re: Regular Meeting Minutes of November 8, 2021 and Special Meeting Minutes of November 8, 2021 (WSAC Virtual Assembly)
12. **Payment of Jefferson County Vouchers/Warrants** Dated November 15, 2021 Totaling \$240,773.38 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
13. **Payment of Jefferson County Payroll Warrants** Dated November 19, 2021 Totaling \$71,349.13 and A/P Warrants Done by Payroll Dated November 19, 2021 Totaling \$13,914.74 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office)

COMMISSIONERS BRIEFING SESSION

REGULAR AGENDA:

9:45 a.m. **WEEKLY UPDATE** re: COVID-19

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

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WORKSHOP re: DISCUSSION AND POTENTIAL ACTION re: Elected Support with Draft Letter of Support for Grant Funding for a Remedial Investigation Feasibility Study on Mike Anderson's Property located at 890 Old Hadlock Road

Pinky Mingo, Environmental Health and Water Quality Director

- Weekly Covid-19 Discussion
- Miscellaneous Items
 - Update re: Jefferson County Public Utility District, Washington State Broadband Office (PUD WSBO) Grant Support and Letter
 - Joint RESOLUTION NO. _____ re: Intergovernmental Collaborative Group (ICG) in 2022
- Calendar Coordination
- Future Agenda Items

3:30 p.m. - 3:45 p.m.

EXECUTIVE SESSION with Interim County Administrator and Chief Civil Deputy Prosecuting Attorney re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

NOTICE OF ADJOURNMENT

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COMMISSIONERS MEETING SCHEDULE
Week of November 22, 2021

Monday – November 22, 2021

See Agenda

1:30 p.m.	Board	County Administrator Briefing Session	Virtual
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Tuesday – November 23, 2021

9:00 a.m.	Heidi	Lodging Tax Advisory Committee Special Meeting	Virtual
2:00 p.m.	Heidi	Meeting with WSU, JC Extension Director	Virtual
2:45 p.m.	Heidi	Developmental Disabilities Advisory Board Meeting	Virtual
3:30 p.m.	Greg	November Empowered Teens Coalition Meeting	Virtual

Wednesday – November 24, 2021

8:30 a.m.	Board	Jefferson County Budget Committee Meeting	Virtual
10:00 a.m.	Heidi	Meeting with Citizen	Port Townend
Noon	Greg	7th Haven Development Team Meeting	Virtual
Noon	Kate	Policy Management Group Meeting	Virtual

Thursday – November 25, 2021

Holiday – Courthouse Closed

Friday – November 26, 2021

Holiday – Courthouse Closed

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