

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners
FROM: Kristen Bennett, Human Resources Analyst
DATE: November 27, 2023
SUBJECT: **ADVISORY BOARD RESIGNATION** re: Jefferson County Civil Service Commission; Dennis Cowan

STATEMENT OF ISSUE:

On October 24, 2023, Civil Service Commission Member Dennis Cowan submitted an email resigning from the Civil Service Commission.

ANALYSIS:

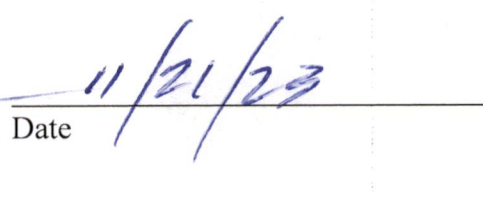
An email was received from Dennis Cowan resigning from the Civil Service Commission after serving on the Commission since May 16, 2005. An advertisement for the vacancy will be published in the Port Townsend/Jefferson County Leader on Wednesday, November 29, 2023. Letters of interest submitted by individuals who want to fill the vacancy will be presented to the Board of County Commissioners (BOCC) for consideration. If more than one letter of interest is received, interviews with all the individuals who submit a letter will be scheduled with the BOCC, at a future meeting, to be considered for possible appointment to the Civil Service Commission.

RECOMMENDATION:

Accept the resignation of Dennis Cowan and sign a letter thanking him for his many years of service.

REVIEWED BY:


Mark McCauley, County Administrator


Date