



DRAFT

MINUTES

Special Meeting – April 21, 2023 at 11:30 a.m.
County Government Coordination Meeting
Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Heidi Eisenhour and Commissioner Kate Dean participated in the meeting. Chair Brotherton called the meeting to order at the appointed time.

The following Jefferson County Elected Officials and staff were present: County Administrator Mark McCauley, Judge Mindy Walker, Judge Brandon Mack, Undersheriff Andy Pernsteiner, Deputy Prosecuting Attorney Barbara Ehrlichman, WSU Extension Interim Director Bridget Gregg, Chief Civil Deputy Jennifer Moore, Department of Community Development (DCD) Deputy Director Josh Peters, Chief Deputy Assessor Sherrie Shold, Treasurer Stacie Prada, Facilities Maintenance/Capital Projects Supervisor Matthew Court, Communications Specialist Wendy Davis, Assessor Jeff Chapman, DCD Director Brent Butler, Treasurer's Office Sabrina Hathaway, Central Services Director Chris Goy, and Clerk Amanda Hamilton.

PUBLIC COMMENTS: Chair Brotherton called for public comments, and none were received.

UPDATE re: County State of Emergency – COVID-19: Chair Greg Brotherton noted that the County rescinded the COVID-19 emergency declaration, and all meetings are back to full capacity. The Commissioners kept some changes to the Personnel Policy, such as masking encouraged, and to not go to work if you are sick.

STRATEGIC PLAN UPDATE: County Administrator Mark McCauley provided an update on the Strategic Plan process. He noted upcoming meeting dates for the Strategic Plan.

ROUNDTABLE DISCUSSION: The following departments provided updates: WSU Extension, Treasurer's Office, Department of Community Development, Sheriff's Office, Assessor's Office, Superior Court, District Court, Sheriff's Office, Juvenile Services, Central Services, Auditor's Office, Commissioners' Office, and County Administrator's Office. The Coordination Committee discussed miscellaneous topics.

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 12:37 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Dean continued the interactive discussion with the students and took them for tours around the courthouse.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Heidi Eisenhour, Member

Carolyn Gallaway, CMC
Clerk of the Board

Kate Dean, Member