



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, September 9, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **[CALL TO ORDER](#)**

9:01 a.m. **[PUBLIC COMMENT PERIOD – ALL TOPICS](#)** Chair Dean opens the floor for public comments and four were received. The Commissioners addressed all comments.

[00:30:05](#) **Sheriff Nole present and responds to public comment on south county funds.**

[00:31:19](#)

No set time **[APPROVAL AND ADOPTION OF THE CONSENT AGENDA:](#)**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: In the Matter of Finding and Determination to Declare Certain Personal Property as Surplus and Authorize Trade - In
 
2. **AGREEMENT** re: Center Road MP 3.23 Fish Barrier Culverts Replacement Design; In the Amount of \$250,750; Public Works; Washington Recreation and Conservation Office
 
3. **AGREEMENT** re: Phase 4-Stage 1 On-Site Grinder Pump Installation for Port Hadlock UGA; In the Amount of \$2,589,588.87; Public Works; Strider Construction Co., Inc.
 
4. **AGREEMENT** re: Sensitive Fish and Wildlife Information; No Fiscal Amount; Central Services; Washington Department of Fish and Wildlife
 
5. **AGREEMENT** re: Program Development for School to Work Program; Fee for Service; Public Health; DSHS; Division of Vocational Rehabilitation (DVR)
 
6. **AGREEMENT** re: School-Based Mental Health Services; In the Amount of \$22,200; Public Health; Jessica Garcia
 
7. **ASSIGNMENT OF AGREEMENT** re: Peak Notice of Sale and Request for Transfer of Agreement; No Fiscal Impact; Maul Foster & Alongi (MFA)
 
8. **AGREEMENT, Amendment No. 1** re: Data Share – Opioid Dashboard; No cost; Public Health; Washington State Department of Health
 
9. **AGREEMENT, Amendment No. 2** re: Professional Services; In the Amount of \$22,200; Public Health; Andrea Knutson, Sun Path Healing, LLC
 
10. **AGREEMENT, Amendment No. 2** re: School – Based Mental Health Services; In the Amount \$22,200; Public Health; Cynthia Langston, LLC
 
11. **AGREEMENT, Amendment No. 4** re: Data Modernization; In the Amount of \$18,195 not to exceed \$152,022.79; Public Health; VillageReach
 
12. **AGREEMENT, Amendment No. 6** re: School-based Mental Health Services; In the Amount of \$73,438; Public Health; Jefferson Healthcare Hospital
 

13. **AGREEMENT, Amendment No. 21** re: Consolidated Contracts; Additional Amount of \$1,258,189 for a total of \$10,674,468; Public Health; State of Washington Department of Health
 
14. **ADVISORY BOARD REAPPOINTMENT** re: North Pacific Coast Marine Resource Committee; Jill Silver
 
15. **APPROVAL OF PAYROLL WARRANTS:** Dated September 5, 2024 and Totaling \$2,481,013.69
 

REGULAR AGENDA:

No set time **PROCLAMATION** re: Proclaiming September 11, 2024 as National Day of Service and Remembrance:

[00:39:02](#) MOTION: Listen to recording for full motion.



Joe Nole, Jefferson County Sheriff

No set time **COMMISSIONERS BRIEFING SESSION**

10:15 a.m. **INTRODUCTIONS** re: New Olympic Community Action Programs (OlyCAP)
Executive Director

Greg Brotherton, Commissioner District No. 3
[Holly Morgan](#), OlyCAP Executive Director

COMMISSIONERS BRIEFING SESSION Continued:

[10:47:54 AM \(01:50:42\)](#) recess at 10:48 a.m. to reconvene at 11:00 a.m.

No set time **WORKSHOP** re: Realignment of Lodging Tax Advisory Committee Resources
  Greg Brotherton, Commissioner District No. 3

[11:20:35 AM \(02:12:43\)](#) GB answers questions posed by the Board.

[11:33:36 AM \(02:25:44\)](#) Discussion .

[12:08:39 PM \(03:00:47\)](#) MOTION listen to recording for full verbiage

Gb move the board authorize gb to sign the proposed memo to present to the tcc council meeting tomorrow.

[12:15:58 PM \(03:08:05\)](#) gb moved again to ask He seconded the motion. Further discussion – kd not inclined to support this.

[12:20:46 PM \(03:12:54\)](#) chair calls a recess to reconvene at at 1235 pm.

[12:36:02 PM \(03:14:52\)](#) the meeting reconvened at 1235 with all three commissioners. Kd shares her edited memo. This memo advises the CA office will clerk TCC and LTAC.

[12:57:48 PM \(03:36:37\)](#) gb rescinded his motion

[12:57:52 PM \(03:36:41\)](#) he moved to send this memo to tcc, gb seconded. chair called for public comment

[12:58:46 PM \(03:37:36\)](#) 1 received
[12:59:46 PM \(03:38:35\)](#) 2 received
[01:00:56 PM \(03:39:45\)](#) GB responded
[01:03:59 PM \(03:42:49\)](#) further discussion the motion carried by a unanimous vote.
[01:05:15 PM \(03:44:05\)](#) adjourned at 1:05 pm.

ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE The Week of January 9, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, September 9, 2024

9:00 a.m. BOCC Meeting – Board

Tuesday, September 10, 2024

11:00 a.m. Board of Health Sanitation Subcommittee – Heidi
11:00 a.m. Maritime Washington Advisory Board 2024 Meetings – Kate
1:00 p.m. Leadership Council Executive Committee - Kate
2:30 p.m. Behavioral Health Advisory Committee – Heidi
4:00 p.m. Fairgrounds Hiring Committee Meeting - Kate

Wednesday, September 11, 2024

8:30 a.m. Olympic Region Clean Air Agency Finance Committee Meeting – Greg
11:00 a.m. Aquatics Meeting – Heidi
1:00 p.m. Housing Fund Board Special Meeting - Greg
3:30 p.m. Jefferson County Community Wildfire Protection Plan Implementation Team Kick off Meeting – Heidi
6:30 p.m. Peninsula Trails Meeting - Kate
7:00 p.m. Grange Meeting - Heidi

Thursday, September 12, 2024

9:00 a.m. Peninsula Trails Coalition and Jefferson Land Trust – Heidi
10:30 a.m. Board of Health Planning Meeting - Kate
12:00 p.m. Jefferson County Community Wildfire Protection Plan Hubsite Maintenance Kick Off – Heidi
1:00 p.m. Jefferson County Forestry Monthly Meeting – Heidi
6:30 p.m. Jefferson County Fair Association Full Board Meeting - Kate

Friday, September 13, 2024

8:00 a.m. Municipal Research and Services Center Board Meeting - Kate
9:00 a.m. Jefferson County Audit Exit Conference Financial Statement and Single Audit Only - Greg
10:00 a.m. Olympic Coast National Marine Sanctuary SAC – Heidi
12:30 p.m. KPTZ - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

Agenda: September 9, 2024

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request