



# AGENDA

## Jefferson County Board of Commissioners

### Regular Meeting Monday – September 19, 2022

Jefferson County Courthouse – Commissioners’ Chambers  
1820 Jefferson Street, Port Townsend, WA

**This is a Hybrid meeting:** Virtual and In-Person Attendance

Kate Dean, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, click here: [www.co.jefferson.wa.us](http://www.co.jefferson.wa.us) – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

#### You can join this meeting by using the following methods:

- |                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• <b>Zoom Meeting:</b> <a href="https://zoom.us/j/93777841705">https://zoom.us/j/93777841705</a><br/>This option will allow you to join the meeting live. You will need to enter an email address. <b>If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”</b> Participation will be up to the Chair and Clerk</li></ul>                    |
| <ul style="list-style-type: none"><li>• <b>Audio-only:</b> Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#<br/>This option will allow you to listen to the meeting live. <b>If you wish to provide public comment, press *9 to “raise your hand.”</b> Participation will be up to the Chair and Clerk<br/>Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384.</li></ul> |
| <ul style="list-style-type: none"><li>• <b>Website:</b> <a href="http://www.co.jefferson.wa.us">www.co.jefferson.wa.us</a> Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.</li></ul>                                                                                                                                |
| <ul style="list-style-type: none"><li>• <b>In-Person:</b> You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time.</li></ul>                                                                                                                                                                                                                                        |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

9:00 a.m. **CALL TO ORDER** H.E. called to order.

9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS:** *Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.*

#### Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: [jeffbocc@co.jefferson.wa.us](mailto:jeffbocc@co.jefferson.wa.us) up through 11:59 p.m. the day before the meeting. To view comments/correspondence received thus far, click here: [www.co.jefferson.wa.us](http://www.co.jefferson.wa.us) – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

[09:02:17 AM \(00:01:51\)](#) Comment

[09:06:15 AM \(00:05:48\)](#) The Commissioners, County Administrator and Bonnie Obremski from the Health Department responded to the one comment received.

**APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE: RESOLUTION NO. 42-22** re: 2022 Third Quarter Budget Appropriations/Extensions; Various County Departments; Hearing scheduled for Monday, **October 3, 2022 at 10:30 a.m.** in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA **(HYBRID)**  
 
2. **RESOLUTION NO. 43-22** re: Inactivate Fund 181; Jefferson County Emergency Road Reserve Fund  
 
3. **AGREEMENT, Amendment No. 1** re: Develop/Implement Coordinated Tobacco, Vapor and Marijuana Product Prevention and Intervention Strategies; Additional Amount of \$70,000 for a Total of \$124,761; Jefferson County Public Health; Kitsap Public Health District  
 
4. **AGREEMENT** re: Upper Hoh Road/Olympic National Park MP 0.0 – 12.0; County Road No. 914207; County Project No. 18019410; Jefferson County Public Works; U.S. Department of Transportation  
 
5. **CHANGE ORDER No. 1** re: Port Hadlock Wastewater Project; In the Amount of an Additional \$6,098; Jefferson County Public Works; Ovivo USA, LLC  
 
6. **MINUTES** re: Regular Meeting of September 12, 2022 and Special Meeting of September 12, 2022 (WSAC Virtual Assembly)  
   
7. **Payment of Jefferson County Vouchers/Warrants** Dated September 12, 2022 Totaling \$926,666.07 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)  
 

[09:15:21 AM \(00:14:54\)](#) GB moved, KD second, unanimous.

**COMMISSIONERS BRIEFING SESSION:** The Commissioners discussed recent meetings they attended and miscellaneous topics.

**REGULAR AGENDA:**

9:45 a.m. [\*\*WEEKLY COMMUNITY UPDATE\*\*](#) re: COVID-19, Monkey Pox (MPV) and  
Emergency Management Update

Dr. Allison Berry, Public Health Officer

Emergency Management Director was not present.

[\*\*COMMISSIONERS BRIEFING SESSION - Continued:\*\*](#) The Commissioners and County Administrator discussed recent meetings they attended, miscellaneous topics and reviewed upcoming meetings.

10:30 – 11:00 a.m. [\*\*CLOSED SESSION\*\*](#) with County Administrator, Human Resources Director, Sheriff, Undersheriff, and Jail Superintendent to Discuss Collective Bargaining, Professional Negotiations, or Grievance or Mediation Proceedings, or to Review the Proposals Made in Negotiations or Proceedings While in Progress, not Subject to the Open Public Meetings Act, as Outlined in RCW 42.30.140(4)(b)



Mark McCauley, County Administrator

Closed Session: 10:31 a.m. to 11:00 a.m.

[11:00:13 AM \(01:31:23\)](#) End of Closed Session

[\*\*PROCLAMATION\*\*](#) re: Proclaiming September 2022 as Olympic Peninsula Eat Local First Month



Heidi Eisenhour, District 2 Commissioner

[11:01:08 AM \(01:32:18\)](#) Chair Eisenhour thanked all the local farmers for their hard work. All three Commissioners read aloud the proclamation.

[11:05:21 AM \(01:36:31\)](#) KD moved to approve the proclamation as read, GB second, unanimous. HE apologized for not approving the proclamation earlier. GB – next year, address those who grow their own food.

[\*\*COMMISSIONERS BRIEFING SESSION – Continued:\*\*](#) The Commissioners and County Administrator reviewed upcoming meetings and miscellaneous topics.

[11:24:26 AM \(01:55:37\)](#) Recess

[01:31:12 PM \(01:56:44\)](#) Reconvene

**AFTERNOON SESSION**

1:30 p.m.

**WORKSHOP** re: Legal Lots of Record Regulation, Review Planning Commission and staff recommendations, including any revisions made to the initial proposed ordinance.



Barbara Ehrlichman, Deputy Prosecuting Attorney III  
Brent Butler, Community Development Director  
Bryan Benjamin, Community Development Assistant Planner

[01:31:45 PM \(01:57:17\)](#) Intro

[01:38:00 PM \(02:03:32\)](#) Staff presentation by Bryan Benjamin

[01:58:10 PM \(02:23:42\)](#) Planning Commission member Comment

[01:59:56 PM \(02:25:27\)](#) Continued presentation

Staff recommendation is to effectively implement legal lot of record determination process by:

- Requiring a determination prior to all development permit applications in the County; and
- Add 'Site Development Review' process to provide some assurance that development eligibility and buildability coincide.

Bryan reviewed exceptions per JCC 18.2.070(4).

Staff proposal for JCC 18.12:

- A lot of record properly platted on or after August 11, 1969
- Any lot that has already been approved by the County
- A lot part of an adopted LAMIRD or Rural Village Center
- Lots located in Irondale/Port Hadlock UGA
- An owner of contiguous, substandard lots can aggregate combine lots to zoning standards (to the greatest extent possible)

[02:24:45 PM \(02:50:17\)](#) Planning Commission member Comment

Continued presentation. He reviewed more of staff proposal.

[02:43:09 PM \(03:08:41\)](#) Planning Commission member Comment

Continued staff discussion with Board.

[03:22:23 PM \(03:47:55\)](#) Call for public comments

[03:23:04 PM \(03:48:35\)](#) Comment

[03:29:11 PM \(03:54:43\)](#) Comment

[03:30:44 PM \(03:56:16\)](#) Chair Eisenhower reminded the public that the comments received today are not part of the hearing record. They were invited to provide testimony at the hearing or provide written testimony at the hearing on September 26, 2022.

[03:52:19 PM \(04:17:51\)](#) Closing remarks

### **ADDITIONAL DISCUSSION ITEMS**

- [BOCC end of year holidays](#)

**NOTICE OF ADJOURNMENT** 3:55 p.m.

Agenda: September 19, 2022

**COMMISSIONERS MEETING SCHEDULE**  
**Week of September 19, 2022**

**Monday – September 19, 2022**

See Agenda

|           |       |                                                          |         |
|-----------|-------|----------------------------------------------------------|---------|
| Noon      | Board | SPECIAL MEETING re: WSAC Virtual Assembly                | Virtual |
| 1:30 p.m. | Board | AFTERNOON SESSION                                        | Hybrid  |
| 4:30 p.m. | Greg  | North Hood Canal (NHC) Chamber of Commerce Board Meeting | Virtual |

**Tuesday – September 20, 2022**

|            |       |                                                        |            |
|------------|-------|--------------------------------------------------------|------------|
| 9:00 a.m.  | Heidi | Interviews for Central Services Director               | Courthouse |
| 10:00 a.m. | Greg  | Homelessness Task Force                                | Virtual    |
| 11:00 a.m. | Kate  | Economic Development Council Finance Committee Meeting | Virtual    |
| Noon       | Kate  | Climate and Health Adaption Initiative Cohort Meeting  | Virtual    |
| 12:15 p.m. | Greg  | Quilcene Food Bank Planning Committee Meeting          | Virtual    |
| 1:00 p.m.  | Greg  | Harm Reduction - South County Meeting                  | Virtual    |
| 3:00 p.m.  | Kate  | North Olympic Development Committee Meeting            | Hybrid     |

**Wednesday – September 21, 2022**

|           |      |                                          |         |
|-----------|------|------------------------------------------|---------|
| All Day   | Kate | Washington Sea Grant Retreat             | Sequim  |
| Noon      | Greg | 7th Haven Development Team Meeting       | Virtual |
| 1:00 p.m. | Kate | Hood Canal Coordinating Council Meeting  | Virtual |
| 2:30 p.m. | Greg | Community Conversation Committee Meeting | Virtual |

**Thursday – September 22, 2022**

|            |       |                                                        |         |
|------------|-------|--------------------------------------------------------|---------|
| All Day    | Kate  | Washington Sea Grant Retreat                           | Sequim  |
| 9:00 a.m.  | Greg  | JeffCOM 911 Board Meeting                              | Virtual |
| 12:00 p.m. | Greg  | 7 <sup>th</sup> and Hendricks Development Team Meeting | Virtual |
| 1:00 p.m.  | Heidi | Trust Land Transfer Advocates Meeting                  | Virtual |
| 2:00 p.m.  | Kate  | North Olympic Development Council Monthly Meeting      | Virtual |
| 3:00 p.m.  | Greg  | Solid Waste Advisory Committee (SWAC) Meeting          | Virtual |

**Friday – September 23, 2022**

|            |       |                                                     |         |
|------------|-------|-----------------------------------------------------|---------|
| 9:00 a.m.  | Heidi | Strait Ecosystem Recovery Network Quarterly Meeting | Virtual |
| 10:00 a.m. | Kate  | Olympic Consortium Board (OCB) Meeting              | Virtual |
| 4:00 p.m.  | Heidi | Gibson Scholarship Recipients                       |         |

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THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

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Americans with Disabilities Act (ADA) Accommodations Provided Upon Request